



INSTRUCTIONS FOR CANDIDATES

MSc Nursing

ADMISSION BATCH 2024

- Admission for MSc Nursing 2024 Batch will start from **22/07/2024, 11:00 am (Monday) to 26/07/2024 (Friday) up to 05:00 pm.**
- Candidates selected are advised to see the Forms/Documents/Drafts in the Notice Section of AIIMS Deoghar Website. Candidates are to attend physically for the admission process. The Enclosed Documents has been put up in the Notice Section Student Column of the AIIMS Deoghar Website.
- Candidates for MSc Nursing Admission 2024 Batch is required to bring along with them the original documents as in the Checklist of MSc Nursing Admission along with one Xerox of self-attested documents in sequential order as in the Checklist.
- Candidates are advised to download and fill up all the enclosed forms of MSc Nursing Admission which will ensure the admission process hassle free.
- Admission process may spill over to the next day and candidates are required to do the needful before their arrival at Deoghar. They are also advised to come before the last date of admission i.e. **26/07/2024 (Friday) up to 05:00 pm.**

Sequence of Admission (Annexure I to Annexure VII)-

1. Report at OPD Building AIIMS Deoghar (Devipur Campus) at 9 AM for Medical Examination with Medical Examination Format of AIIMS Deoghar available in Institute website.
2. Report to **Academic Block, 3rd Floor, College of Nursing, AIIMS, Deoghar** (Devipur Campus) for admission process at AIIMS, Deoghar.
3. Bring one demand draft for **Admission fee- Rs. 2385/-** (Demand Draft in favour of **“All India Institute of Medical Sciences DEO” payable at AIIMS Deoghar**) [Account No. 41792595056 IFSC Code: SBIN0064014] as mentioned in the Checklist at the time of admission (22/07/2024 to 26/07/2024). **If you choose option 1 as AIIMS Deoghar.**
4. Bring one Demand Draft for **Mess fees: Rs 10,500** (Demand Draft in favour of **“Mess Account AIIMS Deoghar” payable at Deoghar**) [Account No: 39793052571 IFSC Code: SBIN0000064] as mentioned in the Checklist at the time of joining to hostel. **If you choose option 1 as AIIMS Deoghar.**
5. Bring one Demand Draft for **Hostel fees: Rs 1,000** (Demand Draft in favour of **“Student Welfare Account AIIMS Deoghar” payable at Deoghar**) [Account No. 39830735409 IFSC Code: SBIN0000064] as mentioned in the Checklist at the time of joining to hostel. **If you choose option 1 as AIIMS Deoghar.**
6. Bring Three Notarized Affidavit (**Annexure- I, II, and III**) as per Format of the Affidavit available in AIIMS Deoghar website, at the time of admission (22/07/2024 to 26/07/2024).
7. Fee Structure of MSc Nursing AIIMS Deoghar is as per AIIMS Delhi Prospectus and annexure attached. (**Annexure- IV**)
8. Bring following items (**as per Annexure V**) at the time of joining in hostel.
9. Complete the process of Admission, Take Provisional Admission Letter, and Original Document Submission Receipt after completion of Admission process & for hostel allotment apply Hostel Application Form enclosed. (**Annexure- VI**)
10. Bring passport size photographs- 08.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES DEOGHAR
अखिल भारतीय आयुर्विज्ञान संस्थान देवघर
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
College of Nursing
(An Institution of National Importance under Ministry of Health & Family Welfare)
भारतसरकार /Government of India

Enquiries and Clarifications regarding admission:

Contact No.: Dr. Rakhi Gaur, Assistant Professor, College of Nursing, AIIMS, Deoghar–
Mob No.7297934741 (9AM-5PM) Monday to Saturday or Ms. Thokchom Soniya,
Nursing Tutor, College of Nursing, AIIMS Deoghar- Mob No. 8240656704). For regular
updates <https://www.aiimsdeoghar.edu.in/Nodal> Officer for BSc [Hons.] Nursing
Admission AIIMS Deoghar (Principal) Email: conur@aiimsdeoghar.edu.in



ANNEXURE-I

AFFIDAVIT BY THE STUDENT

(ON Rs. 50/-STAMP PAPER DULY NOTARISED)

I.....
.....S/oD/o
of Mr./Mrs.....
.....Resident of

Do Hereby solemnly affirm declare as under:

That I am a student of MSc. Nursing, All India Institute of Medical Sciences (AIIMS), Deoghar.

That I Have received and gone through and understood the AIIMS's Regulation/Directive for Banning Ragging and Anti-Ragging Measures in accordance with the AIIMS vide its letter No.F.8-1/2012.Acad-II dated 24th May, 2012, on curbing the menace of Ragging, to be followed by all the student of the AIIMS.

I hereby solemnly affirm that:

I will not indulge or involve myself in any behavior or act that may come under the definition of ragging.

I will not participate in or abet or propagate ragging in any form.

I will not hurt anyone physically or psychologically or cause any other harm.

I have fully understood that if found indulging or guilty of any aspect of ragging within or outside AIIMS Campus, I may be punished as per the provision of the AIIMS Regulations/Directive mentioned above and /or as per the law in force and for which I will be solely responsible and shall not claim and compensation whatsoever from the AIIMS or its office bearers.

Deponent

Signature of the Student

Verification: Verified at..... on thisDay of
.....20....., that the above affidavit is true and correct.

Name:

Address & Contact No:

Deponent

Signature of the Student



ANNEXURE-II

AFFIDAVIT BY THE PARENT/ GUARDIAN

(ON Rs. 50/-STAMP PAPER DULY NOTARISED)

I.....
.....S/oD/oofMr./Mrs.....
Resident of.....

Do hereby solemnly affirm and declare as under:

1. That my son/daughter Mr. /Ms. is a Student of M.Sc. Nursing at All India Institute of Medical Sciences (AIIMS), Deoghar.
2. That I have gone through and fully understood the AIIMS Regulation /Directive for Banning Ragging and Ant-Ragging Measures in accordance with the AIIMS order vide its letter No.F.8-1/2012.Acad-II dated 24th-May 2012, on curbing the menace of Ragging, to be followed by all the students of AIIMS.
3. I assure you that my daughter/ ward will not be involved or indulge in any act of ragging that may come under the definition of ragging.
4. I have fully understood that in case my daughter /ward will be found indulging or involved in Ragging within or outside the premises of the AIIMS, she shall be appropriately punished for Which she shall be solely responsible. I or my daughter shall not hold liable the AIIMS or any of its officials for any loss (s), damage (s) and shall not claim any compensation from the AIIMS or its office bearers.

Signature of Parent/Guardian

Deponent

Verification: Verified at..... on thisDay of20...., that the above affidavit is true and correct.

Name:

Address & Contact No:

Deponent

Signature of Parent/Guardian



ANNEXURE-III

AFFIDAVIT BY THE STUDENT

(ON Rs. 50/-STAMP PAPER DULY NOTARISED)

I.....
.....S/oD/oofMr./Mr.....
.....Residentof.....
.....

Do Hereby solemnly affirm declare as under:

- 1- That I am a student of M.Sc. Nursing, All India Institute of Medical Sciences (AIIMS), Deoghar.
- 2- That I Have received and gone through and understood the AIIMS's Regulation/Directive for the penalty to be imposed for dropping or leaving the course after admission would be Rs.50,000/- for M.Sc. Course in accordance of Expert Advisory Committee meeting for the six new AIIMS vide letter No-F.No.28016/46/213-SSH dated:-10th June, 2013.
- 3- I hereby solemnly affirm that:
 - I will not indulge or involve myself in any behaviour or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or psychologically or cause any other harm.
- 4- I have fully understood that if found indulging or guilty of any aspect of ragging with in or outside AIIMS Campus, I may be punished as per the provision of the AIIMS Regulations/Directive mentioned above and /or as per the law in force and for which I will be solely responsible and shall not claim and compensation whatsoever from the AIIMS or its office bearers.

Deponent

Signature of the Student

Verification: Verified at..... on thisDay of
.....20...., that the above affidavit is true and correct.

Name:

Address & Contact No:

Deponent

Signature of the Student



ANNEXURE-IV

MSc Nursing Batch- 2024

FEES AND OTHER EXPENSES

Each candidate selected for admission will have to pay the following fees and dues during the course:

1	Registration Fee	Rs. 25/-	Duration
2	Tuition Fee	Rs. 700/-	2 Years
3	Laboratory Fee	Rs. 80/-	2 Years
4	Pot Money	Rs. 480	2 Years
5	Caution Money	Rs. 100/- (to be deposited by every student for the recovery of breakages or loss of Institute's equipment)	
6	Hostel Security	Rs. 1000/- (Refundable)	
(Fees and dues payable at the time of admission)			
Total Amount:		Rs. 2385/-	



ANNEXURE-V

Recommended Check List of Day to Day Needs for Hostel

1. White Apron-2
2. Name Plate
3. Clothes, Footwear
4. Hanger
5. Thin Mattress
6. Bed Sheet, Blanket
7. Pillow
8. Foot/floor mats
9. Bucket, Mug, Soap case
10. Towel
11. Soap, Shampoo, Toothpaste, Brush, Comb, Detergent-(Toiletries)
12. Table Cloth
13. Medicine/First aid kit
14. Mosquito Repellent
15. Torch
16. Alarm clock
17. Locks
18. Insect Repellent
19. Emergency Light
20. Uniform Grey Colour Scrub Suit (Minimum 2 sets)



21. Uniform OT/ICU (Chocolate Brown Colour) Scrub Suit (Minimum 1 Set)





ANNEXURE-VI

Candidate Basic Information Sheet

1	Name of the Course	MSc Nursing
2	Name of the Student in English (in Capital letter)	
3	Name of the Student in Hindi	
4	Father's Name, Occupation & Contact No.- Mother's Name & Occupation-	
5	Date of Birth DD/MM/YYYY	
6	Full Permanent Address	
7	Correspondence Address	
8	Nationality	
9	Religion	
10	State of Domicile	
11	SC/ST/OBC/General	
12	Telephone No., Mobile No. Including STD Code, Mobile No.	
13	Hobbies/extra -curricular activities	
14	E-mail id of the Candidate *	

* Preferred communication mode for future correspondence

SIGNATURE OF THE CANDIDATE



GAP Affidavit

AFFIDAVIT

I..... Age.....years, Indian inhabitant, residing at.....

do hereby state and declare on solemn affirmation as under:

1. I say that I have Passed.....Exam from.....(name of college/university) in(month).....(year) and since then I did not enroll my name in any college / Institute / University and / or elsewhere as a regular student during my gap due to.....(state reason).
2. I say that now I wish to continue my further studies. I understand that my candidature is liable for cancellation in case the above information is found to be incorrect.
3. I say that I am executing this affidavit to produce the same before the concerned University / College authority to prove my gap period in Education and enable them to condone the gap period and give me admission in their university so that I continue my further studies.
4. I was not indulged in any criminal activity during this period.
5. Not any criminal case is charged or pending against me in any court of justice.
6. What is stated above is true and correct to the best of my knowledge and belief.

Solemnly Affirmed At Deoghar.

Signature of applicant

Thisth Day of..... (month),(Year)

Deponent.

Explained & identified by me.

Before Me.

Signature of Notary



ALL INDIA INSTITUTE OF MEDICAL SCIENCES DEOGHAR
अखिल भारतीय आयुर्विज्ञान संस्थान देवघर
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
College of Nursing
(An Institution of National Importance under Ministry of Health & Family Welfare)
भारतसरकार / Government of India

Original Document Submission Receipt

The candidate S/o/D/o
..... with Rank No.
for provisional admission to M.Sc. Nursing course at College of Nursing, AIIMS, Deoghar, Batch-2024 on following original documents of the candidate are submitted/ verified in the office of College of Nursing, AIIMS, Deoghar.

DOCUMENT CHECK LIST		
S.No.	Particular	Submitted X/√
1	Offer letter	
2	Seat allocation letter	
3	Final registration slip	
4	Admit card issued by AIIMS, New Delhi	
5	10th passing/ Birth Certificate showing his/her date of birth	
6	Degree/provisional/passing Certificate of B.Sc. (Hons.) Nursing/ B.Sc. Nursing (Post-certificate)/Post- Basic/B.Sc. Nursing (4 years) from any recognized University, with 60% marks for Gen/OBC/EWS candidates and 55% marks for SC/ST candidates Note- qualifying examination on or before 31st July, 2020 with requisite percentage of marks and subjects	
7	Mark-sheet of the qualifying examination	
8	Certificate of Registration as Nurse & Midwife (RN/RM) with any State Nursing Council	
9	Proof of recognition of college from where the candidate has completed BSc (Hons.) Nursing/ BSc Nursing (Post-certificate)/Post-Basic/BSc Nursing(4 years)	
10	Category Certificate Note- SC/ST/OBC/EWS Certificate* issued by the competent authority and should be in English or Hindi in language. Community should be clearly mentioned in the certificate. OBC/EWS certificate should be same as provided to Examination Section, AIIMS, New Delhi within in due dates. OBC Certificate* should be issued by the competent authority for central Govt. jobs/for admission in Central Govt. College/Institute. The sub-caste should tally with the Central List of OBC. OBC Certificates that are applicable only for respective State Governments shall not be acceptable. OBC certificate must be in the Central Govt. Format as prescribed in the prospectus. OBC Candidates should not belong to Creamy Layer	
11	Migration certificate	

Dated:

Office Staff
College of Nursing



Session 2024-25

Form for Candidate's Particulars: M.Sc. Nursing Program

Seat allotted in specialty:

CATEGORY: *UR/SC/ ST/ OBC*

1. Name (IN BLOCK CAPITALS)

.....

2. Father's Name (IN BLOCK CAPITALS)

.....

3. Mother's Name (IN BLOCK CAPITALS)

.....

4. Date of Birth: Day Month Year

5. Religion:.....

6. Correspondence Address.....

.....
.....

Phone.No..... Mobile.No..... E.Mail.....

7. Permanent Home

Address.....

.....
.....

Phone.No..... Mobile.No..... E.Mail.....

.....

8. Nationality:.....State of

Domicile:.....

9. Details of Entrance Exam:

a. Roll No. of Entrance Exam:..... b. Overall Rank

Affix current
passport
size
photograph



Academic Qualification

Examination	Passing Yrs.	School/ College	Board/ University	Marks		
				Max.	Obt.	%
10						
10+ 2						
B.Sc. (N)						

Declaration: -

- I certify that particulars given in the application are correct and if any of them is found to be incorrect, the Institution's decision shall be final and binding on me.
- I certify that I have passed the Entrance examination held on 15.06.2024 for admission in M.Sc. Nursing by AIIMS, New Delhi.
- Certify that all my Originals Certificates (i.e. 10th Passed/Age proof, 12th Passed Marks Sheet, B.Sc. Nursing Mark sheet/Degree and Scheduled Caste/Scheduled Tribe (SC/ST)/Other Backward Class (OBC) are authentic. If any found false, then my candidature may be treated withdrawn/cancelled at any time during the course.

For OBC only

(I belong to thecommunity which is recognized as a backward class by the Government of India for purpose of Reservation in Service as per orders contained in Department of Personnel and Training office Memorandum No. 36012/22/93. Estt. (SCT) dated 8.9.1993. It is also declared that I do not belong to persons/Section (Creamy Layer) mentioned in Column 3 of the Scheduled to the above referred Office Memorandum dated 8.9.1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt. (Res.) dated 9/3/2004 and further modified vide Memorandum No-36033/1/2013 Estt. (Res.) dated: 27.05.2013.)

In case the above information furnished by me is found incorrect in the later stage, my admission/ appointment may be cancelled.

Signature of Applicant

CHECK LIST

- Metric Certificate/ Birth Certificate.
- 10+2 detail marks cards and certificate.
- B.Sc Nursing Mark sheet (Aggregate marks 55% for SC/ST candidates & 60% for UR/OBC)
- Degree/ Provisional Certificate of qualifying examination.
- Proof of institute/ College recognition by INC.
- Registration certificate (RM/RN) with State Nursing Council.
- SC/ST/OBC/Handicap Certificate (for reserved category).
- Migration Certificate from university / institute last attended.
- Character certificate from Principal of school last attended.
- Domicile certificate.
- Four recent passport size photographs.

Note: Please submit two self-attested copy of each above mentioned document and originals at the time of admission.



UNDERTAKING

I.....Son /daughter of Shri
have passed MSc Nursing Entrance Examination, 2024 held on
....., 2024.

My rank in the Entrance Examination was.....

I certify that all my **Originals Certificates** (i.e. 10th Passed/Age proof, 12th Passed Marks Sheet, and Scheduled Caste/Scheduled Tribe (SC/ST)/Other Backward Class (OBC)/Economically Weaker Section (EWS) are authentic. If any are found false, then my candidature may be treated withdrawn/cancelled at any time during the course.

Name:

Signature of the Candidate

Address:.....
.....
.....
.....
.....



Undertaking for Document Deposition

I.....D/O.....
..... will submit following documents for verification within
15 day/ second/third/on spot counselling date, whichever is earlier, failing to
which my admission will be cancelled.

1.
2.
3.
4.
5.

Signature of Parents/Guardian

Signature of Student

Name of Parents/Guardian

Name of Student



Provisional Admission Letter

Candidate Copy

Photo box
Front facing, Holding
name & date of Birth
against white
Background

This is to certify that D/o
..... resident
of.....
.....
.....

having all India rank (AIIMS Entrance Exam held on.....) rank
number under UR/OBC/SC/ST/PH/EWS category has been provisionally
admitted to MSc Nursing course at College of Nursing, AIIMS, Deoghar, Batch-2024 on
..... The admission is subject to verification of the documents
provided by the candidate. If any of the information/certificates is found incorrect/false the
admission may be cancelled.

Dated:
College of Nursing
AIIMS, Deoghar

Chairman Admission Committee



MSc Nursing Admission AIIMS, Deoghar 2024

(For Administrative/Official Use Only)

Name of Candidate:

Entrance Exam Roll no:

1. Document check List

1. 10th Mark sheet
2. 10th Certificate
3. 12th Mark sheet
4. 12th Certificate
5. Caste /Tribe/OBC/Handicap/EWS Certificate (for reserved category)
6. Migration Certificate/Transfer Certificate
7. Character Certificate
8. Affidavit & if any other certificate

Signature of Registrar

2. Document Deposited

1. 10th Mark sheet
2. 10th Certificate
3. 12th Mark sheet
4. 12th Certificate
5. Caste /Tribe/OBC/Handicap/EWS Certificate (for reserved category)
6. Migration Certificate/Transfer Certificate
7. Character Certificate
8. Affidavit & if any other certificate

Signature of Registrar

3. Payment of Mess Fees

1. Total Amount of payment:
2. Mode of Payment, Receipt Number & Date:

Signature of Deputy Director (Administration)

4. Medical Examination

1. General Examination:
2. Investigation (Blood, Urine & X-ray chest):

Signature of Deputy Medical Superintendent

Date:



CODE AND CONDUCT FOR THE STUDENTS **COLLEGE RULES AND REGULATIONS**

All the students are required to comply with the College Rules and Regulations:-

- Regular and punctual attendance in all class activities like lectures, demonstrations, practical, clinical teachings, tutorials, tests etc. College activities like clinical meetings, conferences, guest lectures, seminars as well as sports, cultural activities etc. are compulsory. As per regulations, no student shall be allowed to appear in the Annual Examination of the concerned subject if her attendance falls short of 80% of the total theory teaching in a subject. Similarly in practical, hospital posting and bed side clinical areas etc. attendance should not fall short of 90% of the total sessions (irrespective of any kind of absence or leave). Students, whose conduct and academic standards will not be satisfactory, they shall not be allowed to appear in the Annual Examination or to hold any office in the college or in extra-curricular organizations.
- Attendance at the college examinations and marks obtained in these will be taken into consideration in making the internal/academic assessment.
- Leave of absence from the classes must be taken from concerned class teachers/ class coordinator through hostel warden.
- Illnesses and minor ailment must be reported to the Warden/Housekeeper or class teacher as early as possible.
- Ideally a candidate must have a 100% attendance in each of the practical areas before award of Degree; if any one did not complete; he/she will be responsible for aggregate hours obtained in transcript of the program.
- A candidate must ensure to fulfill all the prescribed requirements related to curricular, co-curricular and extracurricular activities to be eligible to appear in the final annual examination.
- The following are strictly forbidden in the institution:
 1. The possession or use of alcoholic beverages or delinquency under the influence of alcohol.
 2. Possession or use of addictive or hallucinogenic drugs.
 3. Gambling.
 4. Possession or use of firearms or any lethal weapon.
 5. Loitering around, especially under the influence of alcohol or other intoxicants.
- Ragging of the first year students, particularly when they are admitted afresh to this college, is illegal and completely forbidden. It is punishable with fine, rustication or even expulsion from the college and also with prosecution. Ragging is defined, amongst others, as "Display of disorderly conduct, an act causing physical or psychological harm or causing apprehension of fear or shame or embarrassment." The definition also includes, "Teasing, abusing, threatening, playing practical jokes or asking a student to perform something the student, in the ordinary course, would not do". It further includes causing injury, degrading and humiliating a fellow student and causing distress of mind or spirit.
- Students are not allowed to paste notices within the institution without prior written permission from the office of the Principal. They are also forbidden to communicate with any



outside authority directly. All such communications must be submitted through the office of the Principal. Any student infringing this rule is liable to be suspended.

- Students must pay for all damages caused by them to books and other college & Hospital property.
- The college does not hold itself responsible for debts incurred by the students.
- Disciplinary Action
 1. All irregularities, neglect of duties, breach of rules and indiscipline are to be brought to the notice of the Principal. In consultation with the senior staff members and administrative authority shall deal with any serious offence, for which an adverse entry in the student's personal file / record register may be made and penalty imposed. Penalty could be either written or a verbal warning, fine, suspension and / or removal as an office bearer of any organization and / or removal / expulsion from the college. The principal is competent to remit the penalty imposed on the student at any stage in special circumstances.
 2. The decision of the Governing Board in all disputes would be final and binding on the student.

PROFESSIONAL ATTIRE (UNIFORM)

Uniform

- Scrub suit

Color:

Grey color with red piping

Apron:

- White color
- Half sleeve
- Two down side medium size pockets
- Hand length with three buttons

Winters:

- Regular uniform with a black color sweater with buttons.

Shoes:

- Black belly with rubber soles



LIBRARY RULES FOR STUDENTS (LIBRARY IS COMMON FOR ALL COURSES)

General Information:-

- Entry to the library reading rooms & library premises is allowed to persons carrying Identity Cards and library cards of AIIMS, Deoghar. Cards can be checked by library staff and their appointees who are carrying their ID themselves.
- The administration reserves the right to ask any user who is not complying with library rules &/or not carrying the library/ AIIMS I. card in the library premises to leave the library or even cancel the membership.
- The issued item (books/ journals/CD) once issued cannot be taken inside the library beyond issue- Counter.
- All the library transaction is stopped 30 minutes before the scheduled closing of the library.
- Book already borrowed by some user can be “Reserved” by filling out a “Reservation Slip” and depositing at the issue counter with the librarian. The member who reserves the book will be informed as soon as the book is returned. The person who reserves it will have to pick it up within two working days from the time she/he is informed.
- The reminders for the overdue books will be displayed on the library notice board, but it is not obligatory on the part of the library authorities to do so. Members are advised to be vigilant themselves to avoid the overdue.
- Do not damage any material in the library.
- Inform library in charge if anyone is found involved in any suspicious activity in the library premises.
- Maintain silence in the library premises.
- Return documents on time.
- Borrowers have to observe the physical condition of the books/ journals before borrowing and return them in the same condition. Any damage at the time of issue should be informed to the issuing staff, otherwise they will be held responsible for any damage noticed at the time of returning.
- Keep your library and its premises clean.
- Mobiles must be switched off in the library.
- All library members are not allowed to carry his/ her property in the issue room.

Timing & Holidays:

- Issue and Return- weekdays Monday to Saturday -09:00 AM to 5:00 PM
- Computer and Internet - 10:00 AM to 5:00 PM
- Personal Reading Halls - 10:00 AM to 7:30 PM
- Holidays – Library will remain closed on all Sundays and all gazette holidays.

Borrowing facilities:

- One Borrower’s ticket is needed for books.
- The renewal of books is permissible only when the item is brought back to the library physically, at the discretion of the issuing staff, based on “Reservation” for the item from other members.
- If necessary, the library can call back books issued to members at any time.

Lost- Books/ Bound/ Bound Journals/ Current Journals:

- If a book is lost, following options are available:
 - Replace with the same edition
 - Replace with latest edition
 - pay the cost of latest edition



Damage- Books/ Bound Journals/ Current Journals:

- Members are liable to replace the damaged document if there is:
 - Tearing of pages
 - Tearing of bindings
 - Dog-earing
 - Underlining
 - Any other considered liable by the library staff

HOSTEL RULES

Each hosteller shall be responsible for following faithfully, the following rules.

- Each student will be allowed a shared accommodation.
- Study time has to be observed from 9.00 PM to 11.00 PM strictly, during which period students are not allowed to go to other rooms.
- Student will be assigned a seat in a hostel as and when available.
- No student shall keep any unauthorized person (male/female) in the room. If a hosteller is found to have a person in her room, she will be liable for disciplinary action.
- No hosteller is allowed to shift furniture from one room to another.
- Hostellers are responsible for cleanliness & good upkeep of rooms. Every Saturday, rooms will be inspected by faculty / Warden/Housekeeper.
- Any damage to room or furniture should be reported to Warden/Housekeeper.
- No hosteller will remain absent from hostel without written permission of Warden/Housekeeper.
- Every hosteller should make entry in the departure register before leaving the hostel during night pass or outing.
- Students can be allowed to use own air cooler in hostel room with the prior permission from the competent authority and following the financial implications for the same and if any.
- All lights and fans must be switched off when leaving the room, otherwise fine of Rs. 50/- per day will be charged.
- Hostel attendants are under control of the Warden/Housekeeper. No personnel is to be sent out for personal work without permission of the Warden/Housekeeper.
- Hostellers are not allowed to keep valuables, cash or gold jewelry in the hostel. Authorities will not be responsible for any loss and no complaint will be dealt by authority of institute in this regard.
- Nursing students are not allowed to visit the rooms of the staff nurses and vice versa.
- No intoxicants / alcoholic drinks are allowed in the hostel.
- No one is allowed to use abusive language in hostel.
- Visiting the hospital without duty or illness is not allowed.
- Students are not allowed to conduct meetings/strikes in hostel. In case any student is found guilty, she will be expelled from College & Hostel.
- Ragging is strictly forbidden.
- All students must be present to the hostel warden for attendance. Attendance timings:
 - Morning: 7AM or 8 AM (May be rescheduled as and when required)
 - Evening: 9 PM (May be rescheduled as and when required)
- Electric appliances like heaters, irons, TVs and electric rods are NOT allowed in room. If found guilty, the concerned Hosteller will be fined Rs.500/- per item.
- TV timings:
 - Evening: 5 PM to 7.30 PM
 - Leave day: 9 AM to 7.30 PM
- Main gate will be locked at 09.00 PM.



- Hostellers may submit passport size photographs of three family members/relatives who will be visiting the hosteller. No other than these three family members/ relatives will be allowed to meet the hosteller.
- The room of any hosteller is liable to be inspected by the authorities including Senior Warden, Junior Warden and Housekeeper at any time of day or night.
- The student may handover the room door key to the warden/ house keeper when any maintenance work is required in room. However, students must keep their belongings under lock & key because institute authority will not be responsible in case of any loss in such circumstances.

Mobiles are permitted in the hostel premises only. In case any student found using mobile phone in college / clinical area/ mess, a strict disciplinary action will be taken, which can be fine of Rs.1000/- or expulsion from hostel. Parents will be responsible for post paid cards and their records.

RULES FOR VISITORS

- No male / female visitor is allowed in the rooms.
- Visiting time will be only Saturday 2.00 PM to 6.00 PM and on Sunday from 8.00 AM to 6.00 PM on other days visitors will not be allowed to meet the students in hostel.
- Visitors will make the entries in visitor register and will take permission from the Warden/Housekeeper to meet the student in the visitors' room only.
- Only those visitors can visit, who are authorized by parents.

RULES FOR SICK STUDENTS

- Sick students must inform the Warden/Housekeeper about the need of any special diet before 9.00 am.
- Sick leave form can be obtained from the Warden/Housekeeper after explaining the sickness to the Warden/Housekeeper. Sick leave form must be submitted to class teacher after getting consultation from AIIMS, Deoghar. Only consultants of AIIMS, Deoghar will be competent to grant sick leave and no other medical certificate will be entertained.
- Warden/Housekeeper will visit the rooms of sick students. If there is any problem, the students can consult faculty warden/ class coordinator at any time.

RULES FOR LEAVE/ OUT STATION PASS

- Student will be given the out station pass during vacations/ holidays or a leave with special request from student/ parents with proof of valid reason of leave through warden to class co-ordinator; to take a final permission from principal, College of Nursing, AIIMS, Deoghar.
- Students may avail day outing time: daily (5 pm- 7pm), Saturday (2 pm – 7 pm) and Sunday and holidays (10 am to 5 pm in winter & 10 am to 7 pm in summer).
- Central Library timing – (5 pm – 8 pm)
- Student will not be allowed to visit the home of their classmates or the friends.

RULES FOR MESS

- One month advance payment will be made by each hosteller as security to the licensee/ mess committee, which will be refundable at the time of leaving the institute when no dues will be made.
- Mess will be common for all hostellers under the control of the Warden/ Housekeeper.
- Mess is compulsory for all hostellers.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES DEOGHAR
अखिल भारतीय आयुर्विज्ञान संस्थान देवघर
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
College of Nursing
(An Institution of National Importance under Ministry of Health & Family Welfare)
भारतसरकार /Government of India

- Cooking is not allowed in hostel rooms.
- All the meals should be taken in dining room at proper timing.
- Room service of food is not allowed. No one is allowed to take any mess utensils outside the dining hall or to take meals in her own utensils.
- While coming to mess, hostellers must be properly dressed up. Night suits and open hairs are **NOT** allowed in the mess.
- Food will be served from the serving window. No one is allowed to enter the kitchen area.
- Wastage of food, water and electricity is not allowed.
- Students are not allowed to create any kind of indiscipline in mess.
- Hostellers are required to pay mess charges to the contractor by the 7th of every month. In case of default Rs. 10/- per day shall be charged as late fee.
- Mess timings (may be rescheduled as and when required):
Breakfast: 7 AM – 8 AM
Lunch: 1 PM – 2 PM
Dinner: 7.30 PM – 8.30 PM
*Mess timings may change from time to time as required.

I have read code and conduct & rules and regulation carefully and now I am completely aware about them and will follow them sincerely.

.....
Sign of Student

I have read code and conduct & rules and regulation carefully and now I am completely aware about them and my ward will follow them sincerely.

.....
Sign of Parents/ Guardian



Student Information Sheet

Reporting at AIIMS, Deoghar:

Checklist for Hostellers (To be brought at the time of allotment of hostel facility):

S. No.	Items	Quantity
1	Bed Sheets	2
2	Quilt for winter	1
3	Dari	1
4	Pillow with Pillow Covers	1
5	Bucket & Plastic Mug	1 each
6	Dustbin	1
7	Torch & Umbrella	1 each
8	Wrist watch with central second movement	1
9	Plates, glass, coffee mug and spoons	1 each
10.	Lock with three keys	1
11	Mosquito net	1 (single)
12.	All-out (mosquito replants)	1
13.	Stationary items	Few
14	Plain Maharoon Colour Window curtains (4' x 7')	3
15	Day-today sanitary utility	---
16	Doormat	01



UNDERTAKING BY PARENTS

I, Smt./Sh. Father/ Mother/ Guardian of Ms. who is a student of MSc Nursing Batch-2024 at College of Nursing, AIIMS, Deoghar.

I undertake the following:

1. I[allow / don't allow] my ward to ask for leave from hostel/ college herself. I also undertake the responsibility that she will complete 80% attendance in theory and practical/ clinical (irrespective of all types of leaves & absence), which is mandatory appearing in annual examination and I am also aware that she has to complete 100% clinical attendance before award of degree.
2. I[allow / don't allow] my ward to travel alone to home during leave/ holiday/ vacation and I will be completely responsible for any kind of mishappening on the way during her home travel and stay at home.
3. I[allow / don't allow] my ward to ask for outing from hostel during weekdays and weekends. I will be completely responsible for any kind of mishappening on the way during the outing from hostel.

My ward will obey rules and regulations of Nursing College & Hostel, AIIMS, Deoghar and I will be responsible for her work and conduct at college and hostel.

Name of Parent/ Guardian:

Sign Parents/ Guardian:

CHECK LIST

12. Metric Certificate/ Birth Certificate.
13. 10+2 detail marks cards and certificate.
14. SC/ST/OBC/Handicap Certificate (for reserved category).
15. Migration Certificate/Transfer Certificate.
16. Character certificate from Principal of school last attended.
17. Affidavit of Gap year (if any) and anti-ragging affidavits by student & parents.
18. Domicile certificate.
19. Four recent passport size photographs.

Note: Please submit one self-attested copy of each above mentioned document and originals at the time of admission.



I allow the following relatives to visit my ward.

Name of ward D/o

.....

1. Visitor's Name:

.....

Relation with ward:

Address:

.....

.....

.....

Phone No.*

.....

2. Visitor's Name:

Relation with ward:

Address:

.....

.....

.....

Phone No.*

.....

3. Visitor's Name:

Relation with ward:

Address:

.....

.....

Phone No.*

Photograph
Authenticated by
Father/ Mother

Photograph
Authenticated by
Father/ Mother

Photograph
Authenticated by
Father/ Mother

Contact Details of Family

1. Landline: Mobile (1)-

Mobile (2)-.....

*only these phone numbers will be considered authentic for communication with student's family members by the institute and vice-versa. No other phone numbers will be accepted as valid.

Signature of Father/Mother



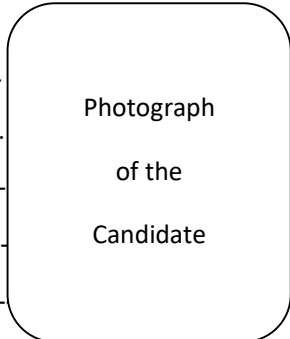
MSc Nursing– Admission

REQUEST FOR HOSTEL ACCOMODATION (if required) to be submitted at the time of admission

The Principal, College of Nursing
All India Institute of Medical Sciences, Deoghar
Sir/Madam,

I shall be grateful if you kindly allot me hostel accommodation in AIIMS, Deoghar campus.
My particulars are as under:

Name of Student:.....
Father's Name:.....
Mother's Name:
Permanent Address:
.....



Contact No. a) Permanent:.....b) Local
Guardian:.....

Email ID: a) Self:.....b) Parents/
Guardian:.....

Emergency Contact Details:

- a) Name of Person:.....b)Relationship with candidate:.....
- b) Contact Number: 1.....2.....

Undertaking:

1. I undertake to abide by the Hostel Rules mentioned in the Code of Conduct and also rules framed thereafter by the institute authorities.
2. The hotel premises are near completion but yet not handed over officially to the institute authority. We (I and my parents/ guardian) are duly explained the issues related safety and security in campus which is under construction and it is solely our (I and my parents) decision and choice to stay in hostel. Therefore, I understand that I will be taking adequate precautions while residing in the hostel.

Signature of Student

Signature of Parents/ Guardian

Allotted Room No:....., Hostel:.....

Hostel Warden

Faculty Hostel Warden

Principal, College of Nursing



Provisional Admission in M.Sc. Nursing Course

The candidate.....

D/o/S/O.....

with entrance examination Rank Numberis here by

provisionally admitted to M.Sc. Nursing course at AIIMS, Deoghar, July 2024 batch, on subject

to physical joining in the campus on

**Principal
College of Nursing
AIIMS, Deoghar**



CHECKLIST FOR DOCUMENT VERIFICATION

1. Matric Certificate/ Birth Certificate.
2. 10+2 detail marks cards and certificate.
3. SC/ST/OBC/EWS/Handicap Certificate (for reserved category).
4. Migration Certificate/Transfer Certificate.
5. Character certificate from Principal of school last attended.
6. Affidavit of Gap year (if any) and anti-ragging affidavits by student & parents.
7. Domicile certificate.
8. Four recent passport size photographs
9. Demand drafts
10. Allotment letter, Rank letter, registration letter and admit card

Note: Please submit two self-attested copy of each above mentioned document and originals at the time of admission.

Signature



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भारतसरकार /Government of India

AIIMS/DEO/CON/2024-25/No.

Date:

Details of Admission committee for MSc Nursing 2024

Sl. No.	Name of the faculty/ Designation	Responsibilities	Remarks
1.	Dr. C Vasantha Kalyani Professor & Principal College of Nursing	Overall Admission responsibilities	Nodal Officer
2.	Dr. Ratnesh Kumar Registrar	Original document verification & Admission responsibilities	Verifying Officer
3.	Mr. Sanjay Kumar Assistant Controller of Examination	Original document verification	Member
4.	Dr. Shiv Kumar Mudgal & Dr. Kusum Kumari Associate Professor College of Nursing	Original document verification/submission, DD, Affidavit	Member
5.	Dr. Rakhi Gaur Assistant Professor Ms. Thokchom Soniya Nursing Tutor College of Nursing	Admission form filling	Member
6.	Mr. Srinivasan C & Ms. Sowjanya Aloori Nursing Tutor College of Nursing	Medical Examination	Member
7.	Office staff Mr. Chaitanya Mr. Keshav Kumar Mr. Bipul Kumar Mr. Lalu Verma	Documentation and uploading	For all necessary arrangements

Executive Director & CEO
AIIMS Deoghar

Copy to:

Dean Academics, AIIMS Deoghar, for necessary information
Medical Superintendent, AIIMS Deoghar, for necessary information
Registrar, AIIMS Deoghar, for necessary information
Asst. Controller of examination, AIIMS Deoghar, for necessary information and arrangements